



SHINGLE SPRINGS BAND OF MIWOK INDIANS

Shingle Springs Rancheria, (Verona) Tract, California

5168 Honpie Road, Placerville CA 95667

P.O. Box 1340, Shingle Springs CA 95682

(530) 387-4971 Office; (530) 387-8066 Fax

SHINGLE SPRINGS TRIBAL ELDERS COMMITTEES BYLAWS

BY ADOPTION OF RESOLUTION 2013-52 THE SHINGLE SPRINGS BAND OF MIWOK INDIANS TRIBAL COUNCIL ADOPTS THESE BYLAWS TO GOVERN THE SHINGLE SPRINGS TRIBAL ELDERS COMMITTEE.

ARTICLE I. PURPOSE OF THE SHINGLE SPRINGS ELDERS COMMITTEE'S BYLAWS.

SECTION 1. The Shingle Springs Band of Miwok Indians ("Tribe") has established the Shingle Spring Tribal Elders Committee ("Elders Committee") for the purpose of developing and operating programs for the health and wellness of Tribal Elders.

ARTICLE II. AUTHORITY, DUTIES AND RESPONSIBILITIES OF THE ELDERS COMMITTEE.

SECTION 1. Elders Committee member duties and responsibilities shall include, but are not limited to, the following:

- (A) To exercise primary responsibility for development and creation of programs for the health and wellness of Tribal Elders; and
- (B) Establish short and long term goals for the Tribal Elders Program; and
- (C) To have its Chairperson participate in the Shingle Springs Tribal Council, Board, and Committees Code of Ethics Ordinance (Code of Ethics), as amended; and
- (D) To engage in any other lawful activity which may hereafter be authorized from time to time by Tribal Council; and
- (E) To approve or reject assistance requests for Tribal Elders; and
- (F) Adopt an annual operating budget which shall be subject to the approval of the Tribal Council; and
- (G) To provide guidance and direction to the Tribal Elders Coordinator; and
- (H) Advise the Tribal Council and Shingle Springs Tribal Court as requested; and

- (I) Do all other things reasonably necessary for the proper and efficient exercise of its powers and responsibilities.

ARTICLE III. AUTHORITY, DUTIES AND RESPONSIBILITIES RESERVED TO TRIBAL COUNCIL.

SECTION 1. Notwithstanding the Tribal Council’s broad general authority, the following duties and responsibilities are reserved exclusively to the Tribal Council:

- (A) Negotiation and execution of contracts with the United States, the State of California, and other governmental entities.
- (B) Issuance of a formal statement requesting the families to reappoint a different representative.

ARTICLE IV. APPOINTMENT OF ELDERS, ALTERNATES, AND TERM OF OFFICE.

SECTION 1. The Elders Committee shall be comprised of eight (8) Tribal Members who are 55 years or older appointed by his or her family to represent the family (“Committee Member”). The eight (8) families represented shall be the Adams, Cook, Fonseca, Godsey, Keola, Murray, Olanio, and Tayaba. The Committee Members shall serve at the pleasure of his or her family or the Tribal Council.

- (A) If there is no available family representative that is 55 years or older, a family may choose an individual over the age of 40 to represent the family.

SECTION 2. The eight (8) families shall fill a vacancy for their designated representative on the Elders Committee by majority vote.

SECTION 3. Each family may also appoint an alternate to represent their family. Whenever their designated Committee Member is absent or whenever their family Committee Member disqualifies himself/herself, the Elder Committee Chairperson shall allow the alternate family member to act in the Committee Members place. Alternates will not be eligible for an honorarium. However, when an alternate fills in for an absent Committee Member, as described above, then the alternate shall receive the honorarium originally intended for the Committee Member. Alternates shall receive the honorarium the following Friday in order to allow staff time to process the check.

SECTION 4. The Elders Committee shall elect officers yearly, including a Chairperson and Vice-Chairperson, to direct the affairs of the Committee. Any officer may be removed from office, with good cause, by the Committee at any Committee meetings. Removal of an office requires two-thirds vote of the Committee.

- (A) The Chairperson shall preside at all regular meetings. He or she shall carry out all of the policies, rules, regulations and orders of the Elders Committee.

- (B) The Vice Chairperson shall assist the Chairperson when called upon, and in the absence of the Chairperson shall preside, and when presiding shall have all privileges, duties and responsibilities of the Chairperson.
- (C) The Secretary shall create meeting agendas, keep minutes of each meeting, shall record all votes, and is responsible for assuring that official copies of the minutes of each meeting are submitted to the Tribal Council.

ARTICLE V. MEETINGS.

SECTION 1. The Elders Committee shall meet once a month, but shall meet more frequently as necessary.

SECTION 2. Special meetings may be called by the Chairperson or by a majority vote of the Elders Committee. The notice of the meeting shall include the purpose and agenda items of the meeting.

SECTION 3. Each Committee Member shall have one (1) vote on all matters. Alternates will not vote unless as directed under Article IV, Section 3.

SECTION 4. To constitute a quorum, the majority of the Committee Members or Alternates, including at least the Chairperson or Vice Chairperson, shall be present. If a quorum is not present within one (1) quarter of an hour after the announced time, it shall be declared that there is no quorum and the meeting shall be cancelled and rescheduled.

SECTION 5. The Elders Committee shall use Roberts Rules of Order as a non-binding guide to determine procedural questions.

ARTICLE VI. REMOVAL OF COMMITTEE MEMBER, RESIGNATION, AND VACANCIES.

SECTION 1. A Committee Member or Alternate may be removed by his or her family by majority vote. A Committee Member or Alternate may also be removed by unanimous vote of the Tribal Council for any reason.

SECTION 2. Any Committee Member or Alternate who wishes to resign shall give at least thirty (30) days' notice to the Tribal Council and the Elders Committee.

SECTION 3. The eight (8) families retain the power to fill all Committee vacancies caused by death, removal, resignation, or otherwise.

ARTICLE VII. AMENDMENTS.

SECTION 1. The Elders Committee may, by majority vote, recommend to the Tribal Council amendments to these Bylaws with the appropriate information supporting the amendment.

SECTION 2. No amendments to these Bylaws shall be effective without approval by resolution of the Tribal Council.

ARTICLE VIII. CODE OF ETHICS.

SECTION 1. The Elders Committee shall abide by the Tribal Council, Board, and Committees Codes of Ethics as approved and amended by the Tribal Council.

CERTIFICATION

As a duly-elected official of the Shingle Springs Band of Miwok Indians, I do hereby certify that, at a meeting duly called, noticed, and convened on the 27th day of August, 2013 at which time a quorum of 7 was present, this resolution was duly adopted by a vote of 5 FOR, 0 AGAINST, 2 ABSTAINED, and said resolution has not been rescinded or amended in any form.



Tribal Council Chairperson

August 27, 2013

Date

ATTEST:



Tribal Council Secretary

August 27, 2013

Date



SHINGLE SPRINGS BAND OF MIWOK INDIANS

Shingle Springs Rancheria, (Verona) Tract, California

5281 Honpie Road, Placerville CA 95667

P.O. Box 1340, Shingle Springs CA 95682

(530) 676-8010 office; (530) 676-8033 fax

RESOLUTION 2013-52

SUBJECT: APPROVAL OF AMENDMENTS TO THE SHINGLE SPRINGS TRIBAL ELDERS COMMITTEE BYLAWS.

WHEREAS, the Shingle Springs Band of Miwok Indians (the “Tribe”) is a federally recognized Indian tribe eligible for the special programs and services provided by the United States to Indians because of their status as Indians and is recognized as possessing powers of self-government; and

WHEREAS, the Shingle Springs Tribal Council is the duly-elected governing body of the Tribe and is authorized to act on behalf of the Tribe; and

WHEREAS, in 2012 the Tribal Council created a Tribal Elders Committee to help assist and develop programs for Tribal Elders; and

WHEREAS, on February 28, 2013 the Tribal Council approved the Elders Committee Bylaws; and

WHEREAS, the Tribal Elders Committee reviewed draft amendments to the bylaws and recommended approval of the bylaws to the Tribal Council in order to allow alternates to serve on the Committee when needed; and

WHEREAS, the Tribal Council has reviewed the attached amendments to the Shingle Springs Tribal Elders Committee Bylaws and has determined that it is consistent with the Tribe’s goals for the Tribal Elders Committee; and

WHEREAS, the Tribal Council desires the Tribal Elders Committee to allow alternates as outlined in the amended Bylaws.

NOW THEREFORE, BE IT RESOLVED that the Tribal Council hereby approves the attached amendments to the “Shingle Springs Tribal Elders Committee Bylaws” as the bylaws of the Shingle Springs Tribal Elders Committee, and delegates the Chairman the authority to execute any and all documents and agreements necessary as may be required to give effect to the transactions, herein contemplated, and to take such other actions as may hereby be necessary and appropriate to carry out the obligations there under.

BE IT FURTHER RESOLVED, that the Tribal Council directs the Tribal Elders Committee to elect alternates amongst themselves as outlined in the Bylaws.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

CERTIFICATION

As a duly-elected official of the Shingle Springs Band of Miwok Indians, I do hereby certify that, at a meeting duly called, noticed, and convened on the 27th day of August, 2013 at which time a quorum of 7 was present, this resolution was duly adopted by a vote of 5 FOR, 0 AGAINST, 2 ABSTAINED, and said resolution has not been rescinded or amended in any form.



Chairperson

8/27/13

Date

ATTEST:



Secretary

8/27/13

Date